

# Wolverine Football Club Meeting Minutes



**March 18, 2019 @ 6:30pm**  
**WFC Board Meeting**  
**Renaissance Club Sport**

- Welcome
  - Call to Order – 6:45pm
  - Roll Call
    - ~~Bill Armstrong~~
    - Paddy Armstrong
    - Triss Chesney
    - Pam Ellis
    - ~~Sandy Goldberg~~
    - Patty Hovey
    - Jaclyn Jimenez
    - Becki Procsal
    - Michelle Snider
    - 
    - Coach Westling
    - Coach Calahan
    - Others in Attendance – Sheri Langerman
- Confirmation of Minutes from 2/20/19 Meeting—Motion to Approve 1<sup>st</sup> Jaclyn, 2nd Michelle; Approved
- Confirmation of Minutes from 3/4/19 Meeting-- Motion to Approve 1<sup>st</sup> Jaclyn, 2nd Michelle; Approved
- Coach's Report
  - NEED, NEED, NEED the cage at the snack bar done—Send email to Johnny Wolf; Coach and Johnny will meet at school to finish
    - EZ Up tarps to be stored in the cage, but need to be fixed (sewed) and dolly's to be tested (vs. buying new bags).
    - Ordered Inflatable – Coming to school football program attention/Patty Hovey –
      - 6 wks until it arrives
      - 250 lbs.---need a cart/dolly to move it around
      - Storage—in the cage during season, somewhere else off-season
    - 9-10 more players for next year (not on current roster 9-12<sup>th</sup> grades)
    - Can turn in taste ticket money as it comes in—Pam will pick up envelopes
    - Coach will donate a “Coach for the Night” Basket for Taste of Aliso

- \*\*No Personnel changes for first play calls
  - Smoke Bombs to be tested by Coach Calahan
  - Coach Westling found some extra tablecloths in classroom—Patty to pick up
  - Recertification of personal helmets is happening.
- Treasurer's Report
  - PayPal Balance --\$0
  - F&M Balance--\$30,666.31
  - QBO Balance--\$27,460.21
  - Budget Status Report—Inflatable ordered and 50% paid for; Uniforms to be ordered
  - Statement of Activity
  - Merchant Services – Implementation Process
    - Swipe Simple is the FMB Merchant Provide
      - We can utilize them for all chip reader functions (Snack Bar, Spirt Wear, Boosters, In Person Donations (at meetings)
      - We can upload our inventory (spirit wear, snack bar items, booster items) if we want to or we can use it like our PayPal readers and input on the go
      - We can have multiple users (need to download app onto a phone or tablet) and configure settings
      - We can use this for reoccurring transactions (i.e. payment plan families) if we want to; other option would be QuickBooks invoice
      - Need a day/time to meet at FMB to get trained before Player Meetings.
    - Will be up and going by player meetings in April
  - Official Paperwork copies? Michelle? —will look in the document boxes from Dominica to see what she can find
- President's Report
  - Player Payments – Update--\$9000 in donations to date
  - ASK Packages & Update Request from all BoD Members—a few more need to be sent out
    - Veritext Renewed--\$500
    - A few more donations for Taste of Aliso came in the mail this week
    - Patty to send online version to Jaclyn for THE JOINT CHIROPRACTIC
  - Uniforms
    - Waiting for Samples
    - Pants—Still TBD
  - Stonefire Grill – Catering BoD meeting on 4/8/19
    - Possible Scoreboard Sponsor for the season—barter/cash sponsorship in the works
  - Pledge star – Lift-A-Thon – ready to go 7%
    - Paddy will follow up with pledge start to get us set up
- Reports of Committee
  - Webmaster
    - Date to Work with Patty to Make Advertising & Sponsorship Page on Website more Visual—It is good as is for now
    - Change payment plan update to white
    - Bill/Ethan to get database for master list ready
    - Add “track by player” field for each volunteer/fundraising item
    - Get \$\$ from Wrestling—for snack bar items they purchased from us
    - Mobile site vs. Website—both need to be edited
  - Volunteer Coordinator
    - Pam will work with Paddy to get those uploaded

- Thursday Night Meals – N/A
- Spring Football—Lift-a-thon is go
- Snack Bar
  - Wrestling \$\$--to collect
  - District to provide extermination services (rats, ants and drains)
  - Frozen Items Still in Freezer in Snack Bar—to be used for pizza party/Taste of Aliso
- Pregame & Post Game Meals & Food Vendors
  - Status of Plates, Cups, Silverware, Tablecloths – Date to Order—Mid June after inventory
- Player Gear & Spirit Wear
  - Spirit Wear Ordering – Status – Dates—nothing set yet
- Matching Donations—Not matching, but community donation (\$1,600) from Coach Rosenzweig's dad
- JV Team Coordinator--Nothing
- Game Day Programs--Nothing
- Fundraising
  - Taste Update
    - Distributed on 3/15 to players at lunch meeting
    - Additional Distribution—during the week
  - Tentatively Schedule Additional Fundraisers
    - Clothing – Back Burner for now
    - Lift-A-Thon –Agree to PledgeStart during finals.
    - Ball Drop – 9/6/19 Game
    - ASK Email Campaign –Bye Week if Needed—use Pledge Star if needed
- Freshman Team Coordinator – N/A
- Events Coordinator
- Communications
  - Nominated as Calendar Check Person at BoD Meetings –Michelle will take this on
  - Registration Page
    - Incorporate Current Running Version—Ethan will add
    - Questions about allergies? Volunteering? Etc.? —streamline as much as possible
    - Get Ethan's version to take over—will integrate
- Cheer Liaison
  - Pricing for ads—communicated to them already
- Boosters
  - BoD memberships, seating, parking #'s
    - 44 Booster Memberships
    - 105 Stadium Seats—Make it clear entrance to game not included
    - 26 Parking Passes
  - Getting Names on Website—Jaclyn will upload
  - Game Day bus sales to begin at Fiesta
  - Triss to take on City of AV & city of LN grant applications
- Band Liaison –
  - Reached out Band and Color Guard
  - Patty to send Dance Team also – Mrs. Desiano
- APC
  - Inflatable Ordered

- Advertising & Sponsorships & Matching Donations
  - 2018 – Thank you plaques Delivered
  - Lots of Online communication & applications filled out.
  - Life source water possible sponsor—Pam will reach out to the Romaldo's
  - Stonefire Grill--\$200 for Taste of Aliso, \$100 for games
  - Thinique—Silent Auction
  - Facial Aesthetic Concepts—Gift Certificate
  - Zoom Whitening & Sonicare—Diana Herrera
  - Angel @ Kumon—possible sponsor for Taste of Aliso
  - Deborah Johnston—Angels signed bat donated
  - Rubio's—Gift Card Donated
  - On-Target--\$300 membership
  - Pam getting Wine Basket Donation --\$400 worth of wine (4 bottles)
  - Pump-it-Up—Jump passes donated
  - Lakers Tickets (2)—donated by Paddy Armstrong's Brother in law
  - Need to follow up with
    - Star Fish
    - Del Frisco
    - Habit
    - El Pollo Loco
    - Sky loft
  - Frito Lay—waiting until July/Aug.
- Undiscussed Old Business--Nothing
- New Business--Nothing
- Adjournment—8:45 pm.; motion to approve 1<sup>st</sup> Jaclyn, 2<sup>nd</sup> Michelle, Approved
- Next Meetings
  - BoD Meeting 4/8/19 @ 6:30pm – The Hovey Home – 3 Dunlin Lane, AV

3/18/2019		Monday	Finalize Senior Memory Package Offers & Flyer
3/18/2019		Monday	Player Gear Ordering Process Ready to Go
3/18/2019	6:30pm	Monday	BOD Meeting
3/30/2019		Saturday	Spring Break
3/31/2019		Sunday	Spring Break

## APRIL

4/1/2019		Monday	Spring Break
4/2/2019		Tuesday	Spring Break
4/3/2019		Wednesday	Spring Break
4/4/2019		Thursday	Spring Break
4/5/2019		Friday	Spring Break
4/6/2019		Saturday	Spring Break
4/8/2019	6:30pm	Monday	BOD Meeting
4/11/2019		Thursday	Open 1st Online Store
4/11/2019	7pm	Thursday	Returning Player Meeting
4/12/2019	Lunch	Friday	Taste Ticket Collection at Football Pizza Lunch Party
4/15/2019		Monday	Tax Day
4/19/2019		Friday	Passover Begins
4/20/2019	12noon	Saturday	Basket Wrapping Party

4/21/2019		Sunday	<b>Easter</b>
4/22/2019	6:30pm	Monday	BOD Meeting
4/25/2019	7pm	Thursday	Freshman & Make-Up Returning Player Meeting
4/27/2019		Saturday	Taste of Aliso Niguel
4/29/2019		Monday	Spring Football Begins

## MAY

5/2/2019		Thursday	Close of 1st Online Store
5/4/2019		Saturday	PROM
5/5/2019		Sunday	<b>Cinco de Mayo</b>
5/6/2019	6:30pm	Monday	BOD Meeting
5/6/2019		Monday	Make Sure all Training for 5 Points is Done & Signed Up
5/6/2019		Monday	AP Testing Begins
5/12/2019		Sunday	<b>Mother's Day</b>
5/18/2019		Saturday	Air Strike Passing League Tournament
5/20/2019	6:30pm	Monday	BOD Meeting
5/20/2019		Monday	Have Details Worked out for Lift-A-Thon
5/21/2019	4-6pm	Tuesday	Discounted Physicals for Athletic Clearance
5/22/2019	4-6pm	Wednesday	Discounted Physicals for Athletic Clearance
5/23/2019		Thursday	Spring Game
5/25/2019		Saturday	5 Way Passing League
5/27/2019		Monday	<b>Memorial Day</b>
5/28/2019		Tuesday	Pull 2018 Advertising Banners Before Graduation
5/31/2019		Friday	Senior Finals