

# Wolverine Football Club Meeting Minutes



**November 4, 2019 @ 6:30pm**  
**WFC Board Meeting**  
**ANHS Conference Room**

- Welcome
  - Call to Order
  - Roll Call
    - Bill Armstrong
    - Paddy Armstrong
    - ~~Triss Chesney~~ absent
    - Pam Ellis
    - Sandy Goldberg
    - Patty Hovey
    - Sheri Langerman
    - ~~Becki Procsal~~ absent
    - ~~Michelle Snider~~ absent
    - Coach Calahan
    - Mike Harrison
    - Nikki Jarvis
    - Jaclyn Smith
- Confirmation of Minutes from 10/21/19 Meeting: Motion to approve-1<sup>st</sup> Sandy, 2<sup>nd</sup> Bill; approved
- Coach's Report
  - CIF
    - We are playing Santa Ana away (At the Santa Ana Bowl most likely)
    - 2<sup>nd</sup> Round should be Palmdale @ Home
    - 3<sup>rd</sup> Round will be either Santa Barbara or Garr
    - 4<sup>th</sup> Round may possibly be the day after Thanksgiving or Saturday after.
    - Patty will send out an email making sure players/families are aware
  - Per Coach Westling "Don't make a big deal about retirement at Banquet"
  - Senior Memory books need to be completed before season end in order to get discounted price. Coaches need to get information to Patty H. ASAP
- Treasurer's Report
  - PayPal Balance - \$757.58
  - F&M Balance – \$ 83,321.27
  - QBO Balance – \$ 82,316.39
  - Approaching Expenses - \$ 66,863.00
    - \$33,663 - Coach Stipends
    - \$13,000- Banquets
  - Budget Status Report – Less Summer Camp
    - 2019 = Revenue = \$207,437.98 – Expenses = \$147,204.18 Total = \$ 60,233.80
    - 2018 = Revenue = \$201,439.31 – Expenses = \$126,362 Total = \$ 54,952.09
  - Player Donations
    - Last 30 Days = \$ 150.00

- Total Player Donations with Payments = 2019 = \$57,525.00 vs. 2018 = \$50,525.00 (year to date 2019 vs 2018)
- President's Report
  - BoD Elections
    - Current BoD Members Seeking Re-election Need to Submit Candidacy Form
    - Procedures
      - 11/4/19 to 11/15/19 - Candidacy forms sent.
      - 11/16/19 to 12/6/19 - Elections are held online
      - 12/9/19 - Annual General Board meeting to announce the top 11 candidates
      - 12/10/19 to 1/5/20 - No meetings
      - 1/6/20 - Transition meeting for the exiting 2019 and entering 2020 BoD.
    - Possible New Members/Volunteers
      - Mike Harrison
      - Jessica Giacomini
      - Jennifer Klenske
      - Kristin LaMarche – No but reconsidering non-BoD position
      - Michelle Billings
      - Denise Kaufman
      - Jaclyn Smith
      - Cassie Marvay – Programs
      - Jen Horner
      - Linda Mosher
      - Eva Vernaza
      - Dawne Both
      - Nikki Jarvis
      - Nicole Alise
  - Banquets
    - Gifts: Ordered
    - Trophies/Awards: Bids to go out to A-1 and others for pricing
    - Food
      - Freshmen will have Stonefire catered (up to 225 people) & Dessert from Nothing Bundt cakes (whole cakes)
    - Venue
      - School for Freshmen banquet 12/9/19
      - MVCC for JV/Varsity 12/15/19
    - Programs
      - Printed the week before
    - Decorations
      - Paddy will get quotes and order for both Freshmen & JV/Varsity
    - Thank You's: Give Patty names of "key volunteers" from each of us
    - Itinerary: Coach will start to put that together
    - Speakers
- Reports of Committee
  - Advertising & Sponsorships \$25,260
  - Band Liaison
  - Boosters
    - Bus- CIF—Set limit to 50, around 20 seats sold already; Will be at the bowl according to Coach

- Cheer Liaison—Nothing to report
- Communications—Nothing to report
- Events Coordinator
- Field Team & Field Clean-Up
  - Pennants Down After Season (last home game)
  - Senior Banners Down After Season (last home game)
- Freshman Team Coordinator
  - December 9<sup>th</sup>
  - Need a Couple Volunteers to Help
  - No Freshmen tickets have sold yet; Patty will confer with Denise
  - Equipment turn in day is this Friday? Not sure that will be possible given such short notice; Patty will email Coach Melbon/Mashburn and Lauren Mott
- Fundraising
  - Football Mania week 10 winners announced tonight after game
  - 50/50 Raffle
    - \$423 (gross) collected at last game \$211 given out to winner
    - We will have final raffle at CIF game (last home game if/when we win)
- Game Day Programs
  - Possible Additional Issue—Printer has been told
- JV Team Coordinator—Nothing to Report
- Matching Donations—Still pending (approx. \$2,000) before end of year
  - Ozmai – Confirmed Check to be Cut
  - Mike Ferguson – Sent f/up email
  - LaMarche – sent f/up email
  - Eldridge – Confirmed Check to be Cut
- Player Gear & Spirit Wear
  - Perfect Impressions should be giving us a check for \$350 (Sandy to confirm number)
- Pregame & Post Game Meals & Food Vendors
  - Tony P. has been told we will have at least 1 more team meal this week; will alert them week by week until season end
  - May need to order more silver wear for team meals
  - May need to order more chews and bars; will decide after next week's game
- Snack Bar
  - We are ready for a possible home game in 2 weeks; minimal items to purchase
  - We made approx. \$2,990 (gross) at last game; for season so far \$8882.00
- Spring Football
  - Nothing for now but will need to find a “nutrition coordinator” or rotating schedule for Zero/6<sup>th</sup> food
- Team Level Bonding Meals—Need volunteers for Team Dinners for next few weeks (especially this Thursday)—Nikki Jarvis offered to host; Possible caterer--Outback
- Varsity Team Coordinator—Nothing to report
- Volunteer Coordinator
  - Will send out signup.com for possible next home game and pre-game meal volunteer slots
- Webmaster
- Undiscussed Old Business
- New Business

- We are still slated for new field in 2020 (if the district follows through) and we may need to apply for field space at Foxborough Park for Spring-Summer if field is being installed
- Adjournment 7:55 pm; Motion to adjourn: 1<sup>st</sup> Pam; 2<sup>nd</sup> Bill; approved
- Next Meeting -
  - BoD Meeting 11/18/19 – ANHS Conference Room

<b>Week #11 - CIF Playoff Game #1</b>			
11/7/2019	5:30pm	Thursday	Varsity Team Thursday Night Meal
11/8/2019	3pm	Friday	Pregame Meal
11/8/2019	7pm	Friday	Varsity vs. Santa Ana
11/9/2019		Saturday	Post-Game Day Breakfast to Coaches

11/11/2018		Monday	<b>Veteran's Day (Observed)</b>
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<b>Week #12 - CIF Playoff Game #2</b>			
11/14/2019	5:30pm	Thursday	Varsity Team Thursday Night Meal
11/15/2019	3pm	Friday	<b>Possible Pre-game Meal CIF Game #2</b>
11/15/2019	7pm	Friday	<b>Varsity vs. ?—Possible CIF Game #2 @ Home</b>
11/16/2019		Saturday	Post-Game Day Breakfast to Coaches

11/15/2019	10pm	Friday	WFC BOD Candidacy Forms Due
11/16/2019		Saturday	Online Voting Begins
11/18/2019	6:30pm	Monday	BOD Meeting
11/22/2019	3 pm	Friday	<b>Possible Pre-game Meal CIF Game #3</b>
11/22/2019	7pm	Friday	<b>Varsity vs ???—Possible CIF Game #3</b>
11/23/2019		Saturday	<b>Thanksgiving Recess</b>
11/24/2019		Sunday	<b>Thanksgiving Recess</b>
11/25/2019		Monday	<b>Thanksgiving Recess</b>
11/26/2019		Tuesday	<b>Thanksgiving Recess</b>
11/27/2019		Wednesday	<b>Thanksgiving Recess</b>
11/28/2019		Thursday	<b>Thanksgiving Recess (Thanksgiving Day)</b>
11/29/2019	3 pm	Friday	<b>Possible Pre-Game Meal CIF Game #4</b>
11/29/2019	7 pm	Friday	<b>Varsity vs ??--Possible CIF Game #4?</b>
11/30/2019	3 pm	Saturday	<b>Possible Pre-game Meal CIF Game #4</b>
11/30/2019		Saturday	<b>Varsity vs ??—Possible CIF Game #4?</b>

## DECEMBER

12/1/2019		Sunday	<b>Thanksgiving Recess</b>
12/6/2019		Friday	Online Voting Ends
12/7/2019		Saturday	Notify Top 11 Candidates & Invite them to the BoD Meeting on 12/9/19
12/9/2019	6pm	Monday	Freshman Football Banquet
12/9/2019	6:30pm	Monday	Annual General BOD Meeting - Approve Top 11 Candidates
12/15/2019	11am	Sunday	JV/Varsity Banquet

12/17/2019		Tuesday	Finals
12/18/2019		Wednesday	Finals
12/19/2019		Thursday	Finals
12/20/2019		Friday	Pupil Free Day
12/21/2018		Saturday	Winter Recess