

Wolverine Football Club Meeting Minutes



August 12, 2019 @ 6:30 pm
WFC Board Meeting
@ ANHS Conference Room

- Welcome
 - Call to Order 6:18 pm
 - Roll Call
 - Bill Armstrong
 - Paddy Armstrong
 - Triss Chesney
 - Pam Ellis
 - Sandy Goldberg
 - Patty Hovey
 - Jaclyn Jimenez Absent
 - Sheri Langerman
 - Becki Procsal
 - Michelle Snider
 - Jaclyn Smith
- Confirmation of Minutes from 8/3/19 Meeting, Motion to Approve pending revision-1st Michelle, 2nd Bill Approved
- Coach's Report --None
- Treasurer's Report – Details to Come in EMAIL LATER FROM PATTY
 - PayPal Balance - \$0
 - F&M Balance – 88,463.70
 - QBO Balance – \$
 - Payments Made
 - Approaching Expenses
 - \$33,440.50 - Summer Camp
 - \$48,000.00 – Coach Stipends
 - \$22,545.00 – Banquet
 - Budget Status Report
 - This Year = Revenue (Less Summer Camp) =
 - Last Year = Revenue (Less Summer Camp) =
 - Statement of Activity & Budget =
 - Full Player Donations =
 - Payment #1 –
 - Payment #2 –
 - Payment #3 –
 - Payment #4 –
 - Total Player Donations =

- President's Report
 - Scoreboard Signage Improvements
 - Remove oxidization tested left panel (100% improvement)
 - Install the new slats
 - \$1400 is the total cost (Nevco is company). Motion to approve expense, 1st Michelle, 2nd Jaclyn J.
 - Patty to get Mashburn total he should pay
 - City of Aliso wants to use new logo
 - Ice Maker—Patty hired Chad to fix it. Mashburn will reimburse us at end of season
 - Senior Action Banners ordered 8/16/19 am to be delivered
 - Need T-Jay Jones and Aiden Snider—will take those on the 16th
 - Missing mug shots (Paddy will provide list) to be taken on 8/16/19
 - Senior Picture—Program Cover 8/19/19 @ 2:30 pm (arrival time)
 - Dance, Pep Squad and Football will be in shot
 - Bill will edit picture and Paddy will order from Costco 50 total
 - BoD Letter from President and picture—will be put into drop box 8/13/19
 - Thursday Dinner (22nd) with Canada Team or not??? Will find out from Westling
 - May order food from Stonefire Grill (approx. 130 people)
 - Location TBD by Coach (Pool, Field, Lunch Tables)
 - Patty to email Mashburn about new speakers
 - Email needs to be sent to clarify Field Clean up day arrival times
 - Reports of Committee
 - Advertising & Sponsorships
 - PAID Sponsorship - \$19,950
 - INCOMING = Approximately \$5,050
 - Jimmy John's = \$1750 + (10) \$25 GC's + Sandwiches for 80-90
 - Cane's - \$2000 – YES
 - Renaissance - \$500
 - South Coast Jewelry-- ??
 - PFAN - \$300
 - STATUS = Approximately \$25,000/\$22,500
 - Band Liaison
 - NO COMMUNICATION
 - Not in program so far as they have given us nothing
 - Patty to inform Mashburn
 - Boosters
 - Members - 95
 - Seats – 176 out of 240
 - Parking -51 out of 70
 - Bus Passes/Tickets – sold 7-9 seats on each bus 40+ seats left on each
 - Check with City of Aliso Viejo will be here in 4-6 weeks
 - Sun 18th- Chesney family repainting booster seat #'s
 - Take out booster seating map due to quality from program
 - Patty having booster seating signs printed
 - Cheer Liaison
 - Payment of \$1,760 made (Senior Ads and ½ of Balloon Arch)
 - Senior Night – Volunteers—will provide

- Pep Squad will provide senior dedication page (will produce it themselves)
 - Team Pictures will be given to us by the 19th for program
 - Will ask them to provide 2 volunteers to hand Pep Squad pennants at Field Clean Up day
- Communications
 - Constant Contact
 - Billing Changed
 - Non-Profit Status Changed—30% discount if paid a year in advance
 - Everyone has been trained
- Events Coordinator
 - Senior Night
 - Balloon Arch—ordered and to be delivered by 4:00 pm
 - Flowers—40 to be Ordered, Paddy will pick up and pay
 - Photo Banners—Done and ordered; will get hung in the middle of week
 - Photographer—Tony confirmed & need to add to all communication
- Field & Field Clean-Up
 - Inflatable Team of Dads—Bill will coordinate (4-5 total)
 - Painting of Bleachers—Triss Chesney and family will do on 8/18/19
 - Clean Banners on Field
 - Popcorn Cart to Be Put Together
 - Top of Cages—Corrugated roofing to be put on (black is preferred)
 - APC Hole in the Wall
 - Painting of CIF Years on Wolverine Wall – Banner
 - Please bring hoses, rakes, brooms, power washers, etc. if you have them
 - Jaclyn to pick up 6 cases of water
- Freshman Team Coordinator
 - Kaufman – New Freshman Team Coordinator
 - Needs coolers, bars and chews—to be picked up at Field Clean Up Day
 - Patty Went of picture sorting with Denise
- Fundraising
 - Football Mania
 - Distributed and 67 tickets sold online so far
 - Reminder email needs to be sent out mid-week (wed)
 - 8/27/19 is Pizza Party and ticket collection day
 - Remind if selling at park, wear jersey
 - Need more tics, contact Pam – can bring to Field Clean-Up day
 - Need support of coaching staff to push sales
 - 50/50 Raffle – Need a report to Paddy for state once raffle is done each game
 - ON HOLD
 - Ball Drop/Roll the Dice – 9/6/19 Game
 - ASK Email Campaign –Bye Week October
 - Clothing – November
- Game Day Programs
 - List of Check Off Items Updated
 - Coach Bios—3 still left to be collected
 - Principal, Athletic Director, Activities Director Requested
- JV Team Coordinator
 - Team photographers signed up

- Becki will most likely do the sorting and uploading to Dropbox for program
 - Patty to add Becki to dropbox
 - Team meals organized and ready to go live
- Matching Donations
 - Ozmai – Got Form to Approve – 1 Step Closer
 - \$1050 – Burke-Gerlach came in
- Player Gear & Spirit Wear
 - Online Store—pricing needs to be updated so that we make a profit from each online sale (15%)
 - Items will be picked up at Perfect Impressions
 - They will need to provide a monthly sales report to us so we can determine our profit
 - Store will run all season – buyers pick up at Perfect Impressions
 - Spirit wear containers organized and ready to go (in ticket booth in containers)
 - Sandy will have pricing for sellers to know & tell customers
- Pregame & Post Game Meals & Food Vendors
 - Jimmy John's – Sandwiches for 80-90 – Freshmen to Montebello 1pm
 - Tony P. (Sarah) has been given the schedule for the season; will need to confirm time for Pacific game (pick up)
 - All team meal supplies have arrived; will organize after field clean-up day
- Snack Bar
 - Clean-Up Needs—Michelle has a list
 - Nick Mozayanfar – will BBQ
 - Tiny to get more petty cash to serve all areas on 23rd
 - Tablecloths - ???
- Spring Football – N/A
- Thursday Night Meals
 - Hosting Schedule is Out, and people are signing up
- Varsity Team Coordinator
- Volunteer Coordinator
 - Sign up reminders are going out in weekly emails to teams
- Webmaster
 - Rosters need to go to Jaclyn for posting on website
- Undiscussed Old Business
- New Business
 - City would like new logo for scoreboard (artwork has been provided)
 - 3 Foam rollers will be donated to football for players to use on field (stretching)
- Adjournment—Motion to Adjourn 8:35 pm.: 1st Bill, 2nd Pam
- Next Meeting -
 - BoD Meeting 8/26/19 – ANHS Conference Room

8/5/2019		Monday	Football Season Begins
8/5/2019		Monday	Raising Cane's Fundraiser Night
8/5/2019		Monday	Equipment Handout Begins (Varsity)
8/6/2019		Tuesday	Football Mania Ticket Sales Meeting & Pizza Party
8/6/2019		Tuesday	Equipment Handout (JV)
8/7/2018		Wednesday	Equipment Handout (Freshmen)
8/8/2019	AM	Thursday	Picture Day

8/8/2019	6pm	Thursday	Kick-Off Fiesta
8/9/2019		Friday	Order Senior Picture Banners
8/9/2019		Friday	Order Senior Pennants
8/12/2019	5pm	Monday	BOD Picture
8/12/2019	6:30pm	Monday	BOD Meeting
8/12/2019		Monday	Have Golf Ball Drop Fully Planned
8/15/2019		Thursday	New Player & Make-Up Player Meeting
8/16/2019		Friday	Scrimmage @ ANHS - All Levels
8/17/2019		Saturday	Field Clean-Up Day
8/19/2019		Monday	Start Bus#1 Tickets Sales for Sunny Hills
8/19/2019		Monday	Program #1 - Editing & Approval Process
8/19/2019		Monday	Seniors Picture for Program Cover
8/20/2019		Tuesday	FIRST DAY OF SCHOOL

Week #1 - Home Game - St. Albert (Canada) @ ANHS - SENIOR NIGHT & TEAL OUT

8/22/2019	3pm	Thursday	JV vs. Foothill@ ANHS & Freshman @ Montebello
8/22/2019	5:30pm	Thursday	Varsity Team Thursday Night Meal
8/23/2019	3pm	Friday	Pregame Meal
8/23/2019	4pm	Friday	Parking
8/23/2019	4pm	Friday	Snack Bar
8/23/2019	5pm	Friday	Spirit Wear
8/23/2019	5pm	Friday	Senior Night & Teal Out
8/23/2019	7pm	Friday	Varsity vs. St. Albert (Canada) @ ANHS
8/24/2019		Saturday	Post-Game Day Breakfast to Coaches

8/26/2019		Monday	BOD Meeting
8/26/2019		Monday	Have Online ASK Campaign Details Ready to Go
8/27/2019		Tuesday	Football Mania Ticket Return Pizza Party

Week #2 - Away Game - @ Sunny Hills HS

8/29/2019	3pm	Thursday	JV (ANHS) Game & Freshman (SHHS) Game
8/29/2019	5:30pm	Thursday	Varsity Team Thursday Night Meal
8/30/2019	3pm	Friday	Pregame Meal
8/30/2019	TBD	Friday	Booster Bus to Sunny Hills
8/30/2019	TBD	Friday	General Booster Meeting on Bus
8/30/2019	7pm	Friday	Varsity vs. Sunny Hills HS
8/31/2019		Saturday	Post-Game Day Breakfast to Coaches